



RLS

Russian Language School
1632 116 Ave NE Ste D
Bellevue, WA 98004
E-mail RLS93wa@yahoo.com
Tel (425) 653-9581
www.russianschoolofwa.com

School Rules and Policies

Student Name _____

1. **\$89 non-refundable** registration fee for new students and **\$49 non-refundable** registration fee for returning students (that have been enrolled uninterrupted Sept. -June 15 of previous year) is payable on the date of registration.
2. Tuition fee for group and private classes is **due on the 20th day** of the month for the following month.
3. **\$20 late charge fee** applies after the 20th of the previous month for each student.
4. **\$55 service charge fee** for returned checks.
5. RLS does not offer a make up class for missed class. Tuition cannot be refunded or prorated.
6. Students are required to bring pencils, eraser, notebook, and textbooks.
7. RLS will provide all textbooks which are to be returned to RLS upon completion of that books content in class; **a one-time book and material fee of \$85 (\$9/month)** will be assessed at the start of the school year. Students are responsible for the cost of the book (\$30 per book) if it is returned damaged or is lost.
8. **No outside supervision** will be provided to students attending **afternoon classes**. RLS is released from all claims and liabilities arising from playing outside.
9. RLS can not make any changes in child's schedule for December, for May and for June 1-15th.
10. RLS offers two payment options
 - a) **Discount price option** for 9 1/2 month – September-June 15 (**payments are made every month**). If parents decide to withdraw their child, the School must be notified a **minimum of two (prepaid) weeks** prior to the disenrollment. **\$100 penalty** applies. Tuition cannot be refunded. _____
 - b) **Regular price option. Payments are made every month.** If parents decide to withdraw their child, the School must be notified a minimum **of two (prepaid) weeks** prior to the disenrollment. Tuition cannot be refunded. **Registration fee (\$89) will be charged upon subsequent re-enrollment.** _____

Parents please note:

Duration of each class is 50 minutes. Per insurance policy, your child **has to be picked up** at the end of the class. No licensed babysitter will be available at the school

Afterhour's charge of \$9.00 per 15 minutes will be incurred on any pick-up after the requested time.

Please no changes in child's schedule in December, May, and June. _____

RLS retains the right to suspend or deny admission to any student not complying with school's rules and regulations. NO refund for prepaid weeks.

Nuts are not allowed at school.

I _____ parent of _____ agree with RLS Rules and Polices
(Print) (Print)

I choose payment a) _____ b) _____
(Initials) (Initials)

I _____ , parent of _____ agree with RLS Rules and Polices
Signature _____ Date _____